

# Condominiums and Homeowner Associations



Today, retaining in-house employees for your Condominium or Homeowner Association is a very expensive and time-consuming endeavor. First you have to find suitable candidates, then recruit and have background checks performed. After that, training and supervising their

daily schedules is only the beginning. There is payroll, taxes, and the myriad of forms to be filed out and maintained. Your Association then pays salaries and benefits, which in many cases includes sick pay and vacations before you even get to the expense of tools, equipment, and supplies. Outsourcing your Association's maintenance responsibilities can afford you a higher level of service at a lower cost, bringing world-class services to your homeowners not otherwise available from your own in-house resources.

Professional Building Services provides janitorial and maintenance services to Condominiums and Homeowner Associations. Our services include general cleaning of pool areas, ramadas, community clubhouses, building entrances, walkways, elevators, mailbox areas, and much more. We also provide maintenance staffing services for preventive or seasonal tasks. Your Association receives maximum results with our scheduled regular inspections, and we supervise the entire program for you right from the first day. Why go through all the work to do what we can do for you and at very competitive rates?

We recruit stable, hard working, pre-screened professionals and then do an intensive background check before placement on the grounds of your condominium. We offer flexible service programs to ensure your residents get maximum value year round and can adjust staffing levels to match your property's seasonal needs. We customize our services to meet your Association's needs. We are licensed, bonded, and insured for your protection.

## **Service Capabilities**

- Fully flexible daily or weekly service programs to fit your Association's budget
- 24-hours/7 days per week emergency services
- Common areas, clubhouses, hallways, and entry area cleaning and maintenance
- Carpet cleaning
- Floor care for tile, marble, or other exotic flooring
- Window cleaning
- Maintenance of garage, hallway, and entry lighting, including exit signage
- Painting
- Handling of trash and dumpster areas
- Garage sweeping and cleaning
- Meeting room set-up and clean-up after parties or events
- Grounds keeping
- Pressure washing
- Stairwell cleaning
- Elevator cleaning
- Pool area furniture set-up and cleaning, maintenance of cabanas and pool deck areas
- Guest apartment/rental unit move-in, move-out turnkey services
- Business center cleaning
- Fitness room cleaning, including disinfection of exercise equipment
- Laundry room and dryer vent cleaning
- Cleaning and restocking of restrooms